

February 20, 2024

ADDENDUM #1

WATERLINE AND SANITARY SEWER DESIGN SERVICES FOR 2024 – 2026

3 PAGES TOTAL

This Addendum No. 1 is issued to make certain revisions, additions, and clarifications to the original Request for Qualifications (RFQ) and shall be incorporated into the original Documents. This Addendum takes precedence over any and all information previously issued. No other revisions to the RFQ Documents are to be inferred.

Questions:

1. Has the size of the Interstate 75 Water Line Crossing transmission main been determined yet?

Response: Warren County has not determined the size of the transmission main yet, but it will be a large diameter water main, likely 24” or larger.

2. The types of water line projects that you anticipate needing assistance with is clearly outlined given the 3 immediate projects. Can you provide information on the types of sanitary sewer design projects you might be looking to design over the next three years? Are these Interceptors, sewer upsizing/relief, rehabilitation, or force main projects?

Response: Currently, the County does not have any immediate plans for sanitary sewer projects. Future project could include both gravity and forcemain sanitary sewer projects. The work is limited to design services and excludes flow monitoring, modeling, smoke testing, sewer lining, and other sanitary sewer evaluation survey type work.

3. Under submittal instructions it states to include “separately seal proposals for specific projects”. I take this to mean that if we are interested in one of the projects listed on the first page of the RFQ, we need to submit a fee proposal for it. Am I correct in that? If you, is there a specific form or format that we should provide that cost in?

Response: The separately sealed proposals for the initial projects should be submitted with your statement of qualifications and should be formatted as specified in Part 10 of the Submittal instructions on page 5 of the Request for Qualifications. The proposal should be broken into tasks and subtasks based on your proposed scope of work with costs for each with labor multipliers and overhead costs.

4. Should we include subconsultant information in our response? Or will that be handled on a task-by-task basis?

Response: The Statement of Qualifications should demonstrate the consultant’s capabilities in regard to request for qualifications. If a subconsultant will be required for certain tasks, those tasks should be called out in your submittal. Specific subconsultants do not need to be named in your Statement of Qualifications. If you plan on utilizing the services of a subconsultant for projects #1-3, those subconsultants should be listed in your separate seal proposals for each project.

5. The initial listing of projects are waterline replacements, but it appears that the SOQ should address both water and sewer projects. Are we interpreting the request correctly?

Response: Yes, the statement of qualifications should address both water and sewer projects.

P. O. BOX 530 ■ 406 JUSTICE DR. ■ LEBANON, OH 45036
513-695-1377 ■ 513-925-1377 ■ 937-425-1377 ■ FAX 513-695-2995

6. Are the sealed proposals for the three projects due with the SOQ submission or will that request be issued to the firms selected for Master Services Agreements?

Response: The separately sealed proposals for the initial projects should be submitted with your statement of qualifications if you wish to be considered for those projects.

7. Are cost proposals for the three identified projects required at this time, in addition to our qualifications submittal? If yes, is there additional information available on these three projects or a specific scope available that will allow us to understand the full scope of services necessary and more accurately price each project?

Response: Additional information can be provided if you clarify what information you would like.

8. What format would be acceptable/preferred for the cost proposals? Is the County looking for specific staff and labor rates with estimate hours for each staff or just a general idea of estimated overall cost to complete?

Response: The separately sealed proposals for the initial projects should be submitted with your statement of qualifications and should be formatted as specified in Part 10 of the Submittal instructions on page 5 of the Request for Qualifications. The proposal should be broken into tasks and subtasks based on your proposed scope of work with costs for each with labor multipliers and overhead costs.

9. What are the anticipated costs of the improvements for the three projects listed in the RFQ based on? Are they inclusive of design and construction costs?

Response: The costs in the request for qualifications are rough budgetary estimates for the respective projects. The estimates for the Great Miami River Water Line Crossing and the Interstate 75 Water Line Crossing projects are inclusive of design and construction. The estimate for the Sand Harbor Water Main Replacement project is based on construction only.

10. It appears that the County is asking for some services that are a little more specialized, such as trenchless design for line work under rivers and highways. With this in mind, are you amenable to having a team approach or will the County possibly consider qualifying proposers for specific technical expertise rather than only considering proposers who are able to provide all services requested?

Response: The County will select one consultant for a project who has demonstrated their expertise and experience for all the design work necessary for that project. The expertise could be through a single consultant or using subconsultants.

11. For a team approach, do proposers need to identify potential subconsultants in our qualification submittal or can they be identified as individual projects roll out and specific scope and needs are identified?

Response: The Statement of Qualifications should demonstrate the consultant's capabilities in regard to request for qualifications. If a subconsultant will be required for certain tasks, those tasks should be called out in your submittal. Specific subconsultants do not need to be named in your Statement of Qualifications. If you plan on utilizing the services of a subconsultant for projects #1-3, those subconsultants should be listed in your separate seal proposals for each project.

12. Do those submitting qualifications need to provide proposals for all three projects identified in the RFQ or can proposers pick which projects to provide proposals for or even just submit qualifications for the Master Service Agreement at this time and then propose on future projects not yet identified?

Response: You may choose to submit detailed cost proposals for any and/or all of the projects you wish to be considered for.

13. Do you anticipate pump station and booster station projects to be included under these Qualifications (should we include pump/booster station experience and quals?)

Response: No, the scope of work under the Master Service Agreement will be limited to water and sanitary sewer line work only.